

B

TERMS OF REFERENCE
CY 2015-16

PROJECT : PEST CONTROL SERVICES

APPROVED BUDGET : P334,800.00

LOCATION OF PROJECT: PDIC AYALA OFFICE 6782 SSS BUILDING AYALA corner V.A RUFINO STREET, MAKATI CITY, PDIC BLDG., 2228 DON CHINO ROCES AVENUE, MAKATI CITY AND TAGUIG WAREHOUSE, VFP INDUSTRIAL COMPLEX, TAGUIG, METRO MANILA

MINIMUM QUALIFICATION OF BIDDER:

Bidder must have at least Five (5) years experience in the business.

SCOPE OF WORK AND METHODS OF TREATMENT:

PDIC shall set the regular schedules for pest control and management work to be carried out by the contractor as follows:

- a. For PDIC Ayala Office : weekly or four (4) times a month; ✓
- b. For Chino Roces Bldg. and PDIC Warehouse – Taguig : Once a month.

Designed program:

	Description	Services	Location	Frequency
1	Pyrethroid Chemicals - Cyfluthrin (It has longer efficacy compared to Dichorvos and to avoid too much exposure with pesticides and to manage resistance the of pests)	Residual Spraying	<ul style="list-style-type: none"> • Ayala offices • Chino Roces Bldg. & Taguig Warehouse 	<ul style="list-style-type: none"> • Weekly • Every 3th Week of the Month

2	Bifenthrin (A chemical which belongs to non-cyano group; no skin irritations)	Misting	<ul style="list-style-type: none"> • Ayala Offices • Chino Roces Bldg. & Taguig Warehouse 	<ul style="list-style-type: none"> • Weekly • Every 3th Week of the Month
3	Emamectin Benzoate	Roach Gel Application	<ul style="list-style-type: none"> • Ayala Offices • Chino Roces Bldg. & Taguig Warehouse 	<ul style="list-style-type: none"> • Weekly • Every 3th Week of the Month
4	Brodifacoum (The leading second generation anticoagulant rodenticide, highly palatable to all species of rodents.)	Baiting	<ul style="list-style-type: none"> • Ayala Offices • Chino Roces Bldg. & Taguig Warehouse 	<ul style="list-style-type: none"> • Weekly • Every 3th Week of the Month
5	Rat Glue, Mechanical Traps, Rat Cage	Baiting	<ul style="list-style-type: none"> • Ayala Offices • Chino Roces Bldg. & Taguig Warehouse 	<ul style="list-style-type: none"> • Weekly • Every 3th Week of the Month

I. COCKROACHES AND OTHER CRAWLING INSECTS CONTROL

A. Inspection

A-1. Conduct indoor inspection of areas prone to cockroach infestation and harborage such as cupboards, floor drains, cracks, crevices, and drainage system to check the presence of American cockroach.

Deal with the possibility of re-infestation from adjacent premises or vegetation, especially by ants infestation.

A-2. Monitor cockroach infestation by gathering all reported sightings or complaints from every unit and common area in addition to service technician observation.

B. Residual Insecticidal Spraying

B-1. Intensify residual spraying in places and areas where insects congregate, crawl and hide, including cracks and crevices, which they may enter.

B-2. Use pyrethroid chemical to flush out cockroaches and determine their exact locations or harborages.

C. Insecticidal Bait Application

The technique is designed to apply cockroach bait near harborages and aggregation areas, such as electrical wiring, telephone apparatus, and the like, using an adequate system of instruments.

II. RODENT CONTROL

A. Inspection

Conduct regular inspection of all potential harborages and food sources of rodents such as pipe chase, basement areas, behind appliances and point of entries, as well as regular inspection of all bait traps and bait stations.

Regularly check the outside perimeter of the building for possible rat harborages such as sewage drains, refused food storage, construction materials and the like.

B. Baiting

Install bait stations in hidden places and strategic locations where rodents usually search for food, roam around and congregate.

Set up pipe bait station along the outside perimeter of the building to anticipate rodent problems.

C. Trapping

Install cage traps, glue board, snap and other mechanical devices to augment the baiting technique.

III. FLYING INSECT CONTROL

A. Inspection

Thoroughly inspect the entire premises to determine the degree of infestation, entry points and unforeseen breeding sites of mosquitoes and other flying insects.

B. Misting

Use misting machines inside the offices as said machines disperse minute droplets of insecticide solution in an aerosol range to attain minimum penetration of hard-to-reach or inaccessible area to control mosquitoes and other flying insects.

C. Larviciding

Apply larvicide upon stagnant water, e.g., rain drains and other possible water reservoir, which pose as a breeding source of mosquitoes.

DURATION:

The contract shall be effective for a period of one (1) year and shall commence immediately upon signing of the contract.

OTHER TERMS AND CONDITIONS:

1. The contractor shall warrant that the services to be rendered will effectively exterminate any and all pest, insects and rodents without the visible presence and disturbing odor of smoke and fumes. Should PDIC find the services to be ineffective as evidenced by the continuous presence of termites, cockroaches, mice and other common house pests and insects, PDIC reserves the right to terminate the contract. In such case, PDIC shall not be obliged to pay the contractor for services rendered.
2. The contractor shall warrant that only chemicals duly approved by the FPA and/or other government agencies regulating the use and licensing of chemicals will be used.

3. The contractor shall warrant that all preparations and formulations, including the use thereof, will be in accordance with the specifications of its toxicologist and entomologist. Pyrethroid insecticides that are biodegradable in nature and only chemicals certified by the proper government authorities as safe shall be used.
4. The contractor shall agree that only honed, skilled and well-trained service technicians will be assigned to the PDIC premises to ensure correct treatment of pests and proper application of chemicals.
5. The contractor shall warrant that within 30 days from the date of scheduled service is rendered, extra service call, when the situation so warrants, will be done free of charge.
6. The contractor shall agree that the required services shall be conducted after office hours, as may be determined by PDIC, in order not to be disturbed or disrupt the working schedule of PDIC personnel. The contractor shall exercise extraordinary diligence in the performance of its services to ensure that no illness, accident and/or any of its employees or guest will take place. The contractor shall assume full responsibility for any claim or liability that may arise by reason of illness, accident and/or damage due to any or all acts of omission, negligence or fault of the contractor and its agents, thereby rendering PDIC free and exempt from any such claim or liability.
7. The contractor shall provide on-call service in between schedule without additional cost to PDIC, including performing immediate special or additional service should there be a sudden outbreak of infestation at the PDIC premises, also at no cost to PDIC.
8. The contractor shall assign a work force sufficient to carry out or implement the service specifications.
9. A Quality Control Supervisor affiliated with the contractor shall visit the PDIC premises once a month or wherever necessary to undertake the following: a) coordinate with PDIC's authorized representatives in evaluating the effectiveness of the contractor's pest control services, b) serve as pest control consultant by recommending ways and means to control infestation, and c) provide free on-the-job technical training on pest control and management, handling and application of chemicals and other related matters to concerned PDIC personnel.

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